

This packet contains an example PAL submission. We hope it will clarify our expectations. You should include the following information with your company name and information inserted as appropriate.

1. M-PAL Form
2. List of Materials your company is proposing for acceptance under the PAL program.
3. Copy of MoDOT Specification appropriate for the specific PAL material.  
Available at <http://www.modot.state.mo.us/design/specbook/spec.htm>
4. PAL Certification and Guarantee Letter from your company.
5. A copy of a typical Test Report, if appropriate, from your company or your supplier.

If you have questions, please call 573-751-6735.

EXAMPLE M-PAL from a fictitious manufacturer  
**PRE-ACCEPTANCE LIST INCLUSION REQUEST**

When request is submitted, enclose this form, with items checked and all information filled in. (Specifications are available at [WWW.MODOT.STATE.MO.US](http://WWW.MODOT.STATE.MO.US) or by request submitted to this office.)

Name of Manufacturer: Mighty Fine Steel Inc.

Address: #1 Iron Drive

City: Wonderland

State: MO Zip: 99999 Telephone No: 573-555-1212

☒ A full description of the material (a list of materials, including size and grade, for applicable facility approval), how material will be identified and the applicable specification(s) being met.

☒ A copy of the MoDOT specification being met. (For specifications containing multiple materials, indicate exact specification sections.)

☒ A statement that indicates you: (see attached example PAL Certification and Guarantee Letter)

- 1) Understand the specification(s), understand the intended material usage, and confirm that the material is suitable for intended application(s).
- 2) Confirm that the material meets the current specification(s), and will not be changed without proper notice to MoDOT, nor will it be supplied for non-applicable specifications.
- 3) Confirm that the material is subject to rejection and/or removal from the PAL for other than the agreed use, any supply of non-specification material, or any mis-use of the material (even by contractor personnel) on the project for any reason.

☒ Other information required by the applicable specification(s).

Having submitted this request, I hereby state that I have read and understand the applicable specifications for the listed material and for pre-acceptance lists in general. I understand that requesting PAL inclusion explicitly expresses this company's commitment to adhere to the specifications for the material. I also understand that upon PAL inclusion the material may be removed at MoDOT's discretion, including such reasons as failure of material to meet specification requirements, falsification of any documentation, lack of manufacturer or source response, unsatisfactory performance on projects, or other indications of lack of consistent material quality and suitability.

Submitted by: (Sign) John Mighty Date: 8-15-2001

(Print) John Mighty

(If different from above)

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone No: \_\_\_\_\_

(Contact Person)

Name: John Mighty

Fax Number: 573-555-1213

Email: johnm@mightyfine.com

SUBMISSION OF FORM M-PAL:

Form M-PAL with required documentation shall be sent to:

Project Operations - Materials  
P. O. Box 270  
Jefferson City, MO 65102

If samples are required for prequalification procedures, the samples shall be sent to:  
(Submit samples only after notification from MoDOT Project Operations – Materials)

Materials Central Laboratory  
1617 Missouri Boulevard  
Jefferson City, MO 65109

# MISSOURI DEPARTMENT OF TRANSPORTATION

## PAL Program Inclusion Certification and Guarantee Statement

Business Name: Mighty Fine Steel Contact Name: John Mighty

Having submitted this request, we hereby state that we have read and understand the applicable specifications for the listed material and for pre-acceptance lists in general. We understand that requesting PAL inclusion explicitly expresses this company's commitment to adhere to the specifications for the material. We also understand that the upon PAL inclusion the material may be removed at MoDOT's discretion, including such reasons as failure of material to meet specification requirements, falsification of any documentation, lack of manufacturer or source response, unsatisfactory performance on projects, or other indications of lack of consistent material quality and suitability.

We hereby requests inclusion of the designated products on MoDOT's Pre-Acceptance List (PAL) for the following sections:

Specification Section	Brief Product Description
Sec 1036.1	No. M10 Plain Grade 420 Reinforcing Steel
Sec 1036.1	No. M13 Plain Grade 420 Reinforcing Steel
Sec 1036.1	Deformed Welded Wire Fabric – All sizes
Sec 1036.1	Spiral Steel Reinforcement – All sizes

Note: Attach additional sheets if necessary.

We understand that we are obligated to control the quality of all material shipped to MoDOT, MoDOT projects, or to contractors or suppliers which will subsequently deliver the material for MoDOT work, such that all materials furnished meet all appropriate specifications. We understand that failure of our product to meet specifications or our failure to comply with MoDOT's requirements regarding procedure or documentation may result in removal from the PAL for a period of not less than one year. We recognize that removal from the PAL may also occur if unacceptable field performance occurs, even if the unacceptable performance is due to inappropriate handling, storage or use by the Contractor or the Contractor's assignees.

We have attached the following required documents and samples.

- 1) A full description of the material (a list of materials including size and grade for applicable facility approval), how material will be identified, and the applicable specification(s) being met.
- 2) A copy of the MoDOT specification being met. (For specifications containing multiple materials, indicate exact specification sections.)
- 2) Other information required by the applicable specification(s).
- 3) Any sample required by the applicable specification(s).

We further understand that MoDOT may sample the material at any time and at any location. We also understand that every effort will be made to obtain a representative sample, but a sample failure may not be exempted based on inappropriate actions of anyone associated with the handling, storage or use of the material.

Signature: John Mighty Date: 8/21/02

Office Use: Initial date received:

Submission complete? (Y/N) \_\_\_\_\_